



# Westfield Intermediate

## October 2020

### Newsletter

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Phase 3 was approved at the School Committee meeting last night to start on November 2.

**Phase 3 means that:**

- Grade 6 students will return to school **every other week** according to their Cohort Assignment (week A or week B)
- The week of November 2 is an A week according to the [A/B Week Calendar](#)

Families returning to school during Phase 3 will receive transportation information directly from the Transportation Office closer to the return date.

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## Grade 6 Family Information/Q&A Session

Just as we did for grade five, we will offer a virtual Family Information/Q&A session for grade six families returning to school in Phase 3. Important information on arrival, dismissal, lunch, recess, and other safety procedures will be reviewed. We have scheduled this for Wednesday, October 28th at 5:30 PM. Here is the link to join the meeting: [Family Information Session Link](#)

Here is the link to the presentation we will be reviewing [Family Information Presentation](#)

Please use your child's school google account (if possible) to enter the meeting. We also encourage your child to watch and hear this presentation as it will give them a really good idea of what to expect when they return to school.

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## Attendance

Both Remote and Hybrid learning, bring new challenges when determining attendance each day. Students are expected to attend every period of every school day whether learning at home or at school. The length of remote/online classes are determined by the teachers and it is the responsibility of the students to sign in to their online classes at the predetermined times and stay in class until dismissed. When students do not attend or leave early from their online classes, they are marked absent. At the end of the school day, we tally each student's attendance in each class and determine if he/she attended a full day of school.

We are aware that illness does occur and that there are times when a child should stay home, especially if they are showing symptoms of COVID-19. If your child is sick, please do not send him/her to school. If you feel your child should stay home or can't participate in online classes, please call the school and inform us of your child's absence. If your child is a remote learner or a hybrid learner in an online week, please encourage him/her to sign onto the computer and at least listen to the lessons so he/she won't fall behind and won't be marked absent.

Powerschool is the only place to monitor your child's grades and check attendance. **Did you know that you can get the Powerschool App on your phone and you will be notified of all absences?** If you need help, call the office and Mrs. Pease can help you.

If your child has to miss school, doctor's notes can be emailed directly to [l.bonney@schoolsofwestfield.org](mailto:l.bonney@schoolsofwestfield.org) or [s.pease@schoolsofwestfield.org](mailto:s.pease@schoolsofwestfield.org)  
Any immunization documentation can be emailed directly to our school nurse at [l.flaherty@schoolsofwestfield.org](mailto:l.flaherty@schoolsofwestfield.org)

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## PTO

Elections for our new PTO board were held during the September meeting. Our new board members are as follows:

President: Dorothy Alger

Director/VP: Vacant

Treasurer: Amanda Bruno

Financial Secretary: Elba Houser  
Recording Secretary: Natalie St.Jean  
Social Media Secretary: Melanie McNamara

We are so grateful to the members above as they ran unopposed and really stepped up to make sure they can support us to help make WIS an even better place than it already is for our students. As you may have noticed, the Director/VP role is still vacant and we are looking to fill that role. Please contact the board if you are interested in taking on that position. The PTO email is [ptoofwis@gmail.com](mailto:ptoofwis@gmail.com)

I will send out more information regarding our next meeting once it is scheduled.

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## Dates to Remember

October 27 - Full day of school for students at WIS  
October 28 - Grade 6 Parent Information virtual presentation 5:30 PM  
November 3 - No school for students at WIS - Staff Development Day  
November 11 - No school - Veterans Day  
November 25-27 - No school - Thanksgiving